

Project Management (PM)

Project Management Foundations with Simulation - 2 Days

Course Code: PM104

This workshop covers several PM sub-plans, methods and procedures that span the typical project life-cycle from initiation to project close. It is designed to give the participant the skills and tools to consistently be an effective project manager. Participants will examine the role of the project manager and their involvement in managing the life-cycle of a project through defining tasks, time management, scheduling, and resource allocation. The simulation tool is used to reinforce learning.

Learning Objectives

- Explain project management concepts and terminology
- Create a Work Breakdown Structure
- Perform stakeholder analysis
- Develop a communication plan
- Employ risk analysis techniques
- Discuss project metrics
- Manage project execution and control
- Identify project close procedures
- Launch a project
- Describe a process for planning projects
- Identify project management tools and techniques to assist in planning and managing projects
- Execute a project plan in a team environment

Topics & Content

- Project Management Foundations: The Project Management Process, Work Breakdown Structure, Network Diagrams and the Critical Path
- Schedule Development
- Risk Management Introduction
- Resource allocation
- Communication Planning
- Stakeholder Analysis
- Risk Planning and Management
- Risk Identification techniques
- Project Management Simulation
- Project execution, delivery and control
- Project Close
- Lessons Learned
- SimulTrain® Project Management Simulator

Course Information

Duration

2 days

Audience

Novice project managers

Anyone interested in PM

Accreditations

PMI: 14 PDUs

NASBA: 16 CPEs

Nursing: 14 CEUs

OPM: 14 CLPs

OPM Competency: Decisiveness

“Captivating and engaging; would recommend to everyone!”

