

# Leadership

## Fundamentals of Leadership and Management - 2 Days

Course Code: LD101

In Merit's "Fundamentals of Leadership and Management" workshop, current and rising managers learn the critical leadership issues and skills needed to succeed in today's challenging business world. Emphasizing the importance of leadership style and techniques, participants learn to identify the situation and the needs of the follower as well as behaviors associated with outstanding leadership. The workshop focuses on the charismatic and emotion-based elements of leadership and how to solve challenging problems in their sphere of influence.

### Learning Objectives

- Give and receive feedback in a non-threatening manner
- Select a leadership style that most effectively manages others in any given situation
- Choose leadership behaviors that inspire and motivate followers to achieve high levels of performance
- Use active listening to better understand others and communicate more effectively

### Topics & Content

- Situation-based leadership
- Leadership styles
- Coaching followers to success
- How and when to delegate
- Transformational leadership
- Lead by example
- Inspirational motivation
- Intellectual stimulation
- Follower considerations
- Developing high performance teams
- Active listening techniques
- Questioning methods
- Paralinguistic meaning
- Non-verbal communication

### Course Information

#### Duration

2 days

#### Audience

Managers  
Team Leaders  
Supervisors  
Emerging leaders

#### Accreditations

PMI: 14 PDUs

NASBA: 16 CPEs

Nursing: 14 CEUs

OPM: 14 CLPs

OPM Competency:

Human Capital Management



***“Very helpful on understanding the dynamics of manager-employee interactions”***